

**Notice of Changed Financial Circumstances &
Request for Immediate Rent Adjustment**

Date: _____

Tenant Name: _____

Property Address: _____

Current Issues: (Please check all that apply)

- Termination of Employment
- Reduction in Work Hours
- Loss of Employment Due to School Closure
- Laid Off Until Further Notice
- Furloughed
- Other (Please Explain Below)

To Whom It May Concern:

Please note that I am experiencing a change in financial circumstances (see above) due to the coronavirus pandemic, and as a result, I am requesting an immediate rent adjustment. I do not have any further information as to when my circumstances will change. I can provide copies of paystubs if needed as soon as they become available to me. Please note this information on my account so that the proper rent amount can be calculated as soon as possible.

Sincerely,

Tenant Signature